

**Town of Rowe FY2013  
Board of Health  
Meeting Minutes for October 9, 2012**

Present: **Board Members:** David Cousineau, Chair, Joann Brown and Jennifer Morse  
Clerk, Marcella Stafford Gore Absent

Call to order 6:00 PM

**GENERAL BUSINESS**

*Minutes*

September 26<sup>th</sup> meeting minutes approved and signed

*Warrant (s)/Invoices*

The board reviewed and signed invoices and payroll warrant.

**TRANSFER STATION**

*Attendants Logs*

Dave read aloud the attendants logs; Logs accepted and filed.

*Compactor Roof/Gutters*

The board discussed obtaining estimates for the new roof from Steve Crowningshield.

*Lighting*

Jack Packard, of the Rowe Energy Commission, will pursue state funding for the purpose of installing uniform energy efficient lighting throughout the transfer station.

**FCSWMD**

*Memorandum of Understanding*

The MOU re: *Inspections* was reviewed and signed by the board. Both copies were mailed to the FCSWMD.

*Reports*

Dave read aloud the Executive Director Report as well as the Program Director Report, reports filed.

**Health Services**

*Monthly Report*

There were 122 total client encounters in the month of September.

*CDC Health Advisory*

The board reviewed an advisory re: the *Meningitis* outbreak due to a contaminated medication. Five (5) deaths have been reported. A copy was sent to the town nurse to keep on file.

**Title V**

*Foster Upgrade*

The board reviewed the Title V plans and the Soil Suitability form for the *Foster (300Zoar Rd)* septic upgrade; the board will have Health Agent, Lisa Danek Burke, review both before approval.

*Permits*

Approval of *Foster's System Construction* permit was tabled until Lisa reviews the above mentioned paperwork. *Adams Trucking and Excavating*, Installer's permit was denied because a copy of the operator's hoisting license was not included with the application. Adams Trucking will be contacted.

**OLD BUSINESS**

1-Dave read aloud a letter from *Berkshire Enviro Labs*; although their lab's license was suspended for a year due to an employee's inconsistent analyses, they will provide services to their customers through Premier Laboratories at no change in pricing.

2-The board reviewed emails between Ruth Loomis and Town Administrator, Ellen Miller re: Ms Loomis' need to meet with the Conservation Commission, Ms. Miller wrote that the remaining Con Com members are trying to arrange a meeting.

**New Business**

1- The board discussed and agreed that a BOH officer or staff member should have access to the Town Wide Telephone Messaging System. The board voted to allow Town Nurse, Sheila Litchfield, this access.

2-Information on mandatory Conflict of Interest Law and online Ethics Training was distributed to BOH members and staff.

Next meeting date, October 23, 2012

***Meeting adjourned 6:53p.m.***

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David Cousineau, Chair

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Joann Brown

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Jennifer Morse